



**LANCASTER  
CITY COUNCIL**

*Promoting City, Coast & Countryside*

**INDIVIDUAL CABINET MEMBER AND OFFICER DELEGATED DECISIONS**

**WEDNESDAY, 4 APRIL 2012**

Please find enclosed Decision Notice in connection with the following:

1. PROVISION OF AN INTEGRATED PAYROLL / HUMAN RESOURCES SOLUTION  
(Page 1)

Please note that this is subject to call-in.

**Queries regarding these documents**

Please contact Liz Bateson - Democratic Services - telephone 01524 582047, or e-mail [ebateson@lancaster.gov.uk](mailto:ebateson@lancaster.gov.uk).

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Published on WEDNESDAY, 4 APRIL 2012



*Promoting City, Coast & Countryside*

**EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER  
NOTICE OF DECISION**

*THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER*

<b>TITLE OF DECISION: PROVISION OF AN INTEGRATED PAYROLL/HUMAN RESOURCES SOLUTION</b>			
<b>NAME OF DECISION TAKER:</b>	MARK CULLINAN		
<b>POSITION AND RESPONSIBILITY HELD:</b>	CHIEF EXECUTIVE		
<b>CONTACT OFFICER:</b>	CHRIS BUTTERFIELD		
<b>TELEPHONE:</b>	01524 582125		
<b>E-MAIL:</b>	cbutterfield@lancaster.gov.uk		
<b>Details of Decision:</b> THAT NORTHGATE ARINSO BE AWARDED THE CONTRACT FOR THE PROVISION OF AN INTEGRATED PAYROLL / HUMAN RESOURCES SOLUTION			
<b>Reasons for the decision:</b> Procurement has advised throughout and ensured that EU Public Procurement procedures have been followed. The process assessed potential suppliers on a price/quality evaluation and the submission from Northgate Arinso which has been accepted scored the highest by a cross functional team			
<b>IS THE DECISION URGENT</b> No PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW:			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW & SCRUTINY PROCEDURE RULES) <b>SIGNATURE OF THE OVERVIEW &amp; SCRUTINY CHAIRMAN:</b>			
I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.			
<b>SIGNATURE OF DECISION TAKER:</b>	Mark Cullinan		
<b>DATE:</b>	4.4.12		
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			<b>REF NO.</b> odd10
<b>DATE DECISION TAKEN:</b>	3.4.12	<b>DATE RECEIVED BY DEMOCRATIC SERVICES:</b>	3.4.12
<b>DATE DECISION PUBLISHED:</b>	4.4.12	<b>IMPLEMENTATION DATE ( publication day + 5 working days):</b>	13.4.12